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GENERAL SERVICES ADMINISTRATION



Washington 25, D. C.

July 20, 1956

Honorable Allen W. Dulles
Director, Central Intelligence Agency
Washington 25, D. C.

Dear Mr. Dulles:

Attached for your review are copies of a proposed revision of GSA Reg. 1-IV-302.07, which prescribes the forms to be used in the disposal of surplus personal property by sale.

This revised subsection prescribes revisions of Standard Forms 114 and 114A, and new Standard Forms 114B, 114C, and 114D. The revised forms provide for a more attractive and easily understood presentation of property offered for sale. The General Sale Terms and Conditions also are revised to provide greater coverage which should eliminate much of the need for special terms and conditions.

Your review of the attached document and advice of concurrence, or recommendations for changes, by August 27, 1956, will be appreciated.

Information concerning the proposed document may be obtained by communicating with Mr. Lee Lloyd, Personal Property Utilization Division, Federal Supply Service, General Services Administration, Room 5109, General Services Building, Washington 25, D. C.; telephone Executive 3-4900 (Government dial code 156), extension 5252.

Sincerely yours,

F.G. Sleeter
FRANKLIN G. SLEETER
Administrator

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